

BLACK RIVER STATE FOREST

EAST FORK GROUP CAMP USE AGREEMENT

This agreement describes the permitted uses for the East Fork Group Camp and surrounding property located on the Black River State Forest. Individuals and groups who reserve this group campsite must follow these guidelines during their use of the East Fork Group Camp cabin, restroom facilities, other camp improvements, and the lands immediately adjoining the group camp facilities.

INTENT: This group camp is provided by the Wisconsin Department of Natural Resources to allow large families and groups of relatives, friends, and organizations enjoy a camping experience as a group on the Black River State Forest at a remote location away from other campers. The indoor facility is designed to provide sleeping accommodation for up to 12 people. The use of tents, campers, or other outdoor camping shelters adjacent to the indoor facility is possible, but total group size may not exceed **50** persons.

Group Camp Reservation Procedures

- 1) An Indoor Group Campsite Reservation Request (Form #2500-104) must be submitted with payment to the Superintendent of the Black River State Forest to initiate the reservation process for this facility. A reservation will not be confirmed or held until a complete reservation form is received and availability of dates is confirmed. Phone reservations and incomplete reservation requests will not be accepted.
- 2) Reservations are accepted on a first received-first served basis using the first fully complete reservation request received. However, reservations will not be accepted more than 12 months (365 days) in advance of the requested occupation dates. Reservations submitted more than 12 months in advance will be returned to the sender. When multiple requests are simultaneously received on the same day for the same period, a lottery drawing will be used to select an application.
- 3) Reservation periods may range from a minimum of 1 day to a maximum of 7 consecutive days. No one user can reserve more than 12 days in the current 12-month period. Group camp reservations shall be accepted only for a minimum of 2 days during Fridays, Saturdays, and Sundays. Requests for Mondays through Thursdays may be accepted for single days.
- 4) Persons older than 18 years of age who will accompany group camp users must make the reservation. There must be at least one adult leader for every ten campers less than 16 years old.
- 5) Camping reservation periods begin at 3:00 p.m. of the first day of the reserved period and continue till 3:00 p.m. of the last date of the reserved period. Check-ins occur after 3:00 p.m. and checkouts before 3:00 p.m.

Permitted Uses

- 1) The number of persons using the group camp facility including the cabin and adjoining grounds may not exceed fifty (50) people. The total number of tents or other privately owned camping units set up for occupation may not exceed ten (10). Indoor use may not exceed twelve (12) persons. All tents or other camping units must be set up within 300' of the cabin unless State Forest Staff grants special permission. All camping units on wheels must be kept parked on hardened surfaces. All wastewater or septage from outside camping units must be collected and not allowed to drain onto the soil surface. Collected wastewater may be disposed of in the sanitary vault toilet facilities provided on site.
- 2) All outside fires must occur in grills or fire rings installed by the State Forest. All outdoor fires must be attended by an adult and must be completely extinguished before leaving. Outdoor fires using charcoal or gas fuels may occur in commercially built devices brought by group members. Fires on open ground or away from the metal grills are not permitted.
- 3) Motorized vehicles must operate only on designated access roads and parking areas. Motor vehicle operation on the fields, grasslands, and forestlands is not permitted. ATV, motorcycles, snowmobiles and other motorized recreational vehicles are permitted only on trails signed, open, and dedicated to that specific use, **and are not permitted at the group camp off trailer.**

- 4) Horseback camping and riding are not permitted in the group camp.
- 5) Smoking of cigarettes, cigars, pipes, and other devices using tobacco, incense, or other products is not permitted within the East Fork Group Camp facility.
- 6) Use of alcohol or other drugs must comply with all state laws. Sale of products or use by minors is not permitted.
- 7) No pets are permitted within the East Fork Group Camp facility. All pets including hunting dogs, housedogs, cats, and other personal pets must be kept outside in order to maintain sanitary standards for camping facilities. All pets must be kept on a leash or under direct physical control of the pet owner.
- 8) Possession of uncased firearms or bows in the group camp area or shooting within 100 yards of the buildings is prohibited. Target shooting, trap shooting, or other firearms or bow use is not authorized at this group camp. Use of firearms or bows for hunting must comply with existing regulations on minimum distance from occupied dwellings.
- 9) Placement of feed or use of bait to attract wildlife is not permitted at the group camp or other adjoining lands.
- 10) Use of fireworks and other incendiary devices is not permitted.
- 11) Cutting of live or dead trees is not permitted. Collection of plants, animals, or other natural products must comply with Administrative Code NR 45.
- 12) Quiet hours at the group camp begin at 11:00 p.m. and last till 6:00 a.m. Music, conversations, singing, and other noise producing activities must be controlled so that such sounds can not be heard more than 300' beyond the group camp facility.
- 13) A Wisconsin vehicle admission sticker is required for all vehicles entering and remaining at the group camp.
- 14) Each group is responsible for clean-up prior to check out. Cabin floors must be swept and mopped with provided equipment. Tables, sinks, appliances, and counter tops will be cleaned as well as the toilet and shower. All trash and litter will be removed from the cabin and surrounding grounds and placed in the dumpster. A Departure Checklist of clean-up requirements is posted for groups using the group camp.
- 15) The reservation and camping fee includes use of the cabin, an electric refrigerator and stove, and restroom facilities. No bedding, linen, or other laundry facilities are provided. Minimal in-floor heating is provided to protect water lines from freezing. A gas fireplace is available for additional heating. Firewood can be purchased at \$3.00 per rack for use in the outdoor firing. Cleaning supplies, toilet tissue, and trash removal service are also provided. An outdoor security light will remain lit during hours of darkness. Several picnic tables are available outside the cabin for outdoor use.
- 16) Group camp users may lock the access gate (with state forest lock) to help protect the group's privacy, but Forest Staff reserve the right to enter and inspect the grounds when conducting patrols. The cabin door may also be locked to secure belongings when the camp is unattended.
- 17) Additional regulations from Administrative Code NR 45 will apply to use of this facility.

All members of the group using this group camp will comply with this use policy. Violation of this group camp use agreement may provide sufficient reason for the Wisconsin Department of Natural Resources to require immediate eviction of the group from this camp. It may also subject individuals or the group to further action by the Department to recover damages or apply appropriate citations.

Signature of Group Representative

Date